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CIRCULAR

Sub: Implementation of separate Lab Manual, Observation Book and Lab Record Book, in Place of LMRB w.e.f. AY 2026-27
Ref: AAC meeting dated 17.02.2026

This is to inform all concerned that, based on the request made by the AAC members, vide ref cited, the Heads of the Departments are permitted to revert to the system of maintaining separate laboratory documentation, namely (1) Lab Manual (2) Observation Book and (3) Lab Record Book, in place of the Lab Manual and Record Book (LMRB), for the conduct of laboratory sessions.

However, as the current semester is ongoing and to avoid any inadvertent hardship to students, the above-mentioned change from the LMRB system shall be adopted with effect from the next academic year 2026-27. Until then, departments are advised to continue with the existing LMRB-based laboratory documentation practices.

This circular is issued for information and necessary action.


PRINCIPAL

To

✓ All HoDs for circulation among the faculty and compliance

Copy to:

1. The Chairman, KITSW
2. Registrar
3. Dean, Academic Affairs
4. All AAC Members